

D R A F T

SECRET

MEMORANDUM FOR : DDP

SUBJECT : Preparation and Addressing of Intelligence Reports by
Field Reports Officers

1. Several years ago, recognizing the need to expedite the delivery of intelligence information to the USIB, you set up the Intelligence Watch. Within the bounds of existing practices, this system is probably doing very well. I wonder though if we are not at the point where we can do better.

2. Reports are now prepared subject to review and release by Headquarters prior to release to the Intelligence Community. Is it not reasonable to expect that with proper guidance designated senior Reports Officers in the Field could prepare their reports in suitable form for concurrent electrical delivery to Headquarters and other Agencies as appropriate? Reports which were not suitable for such concurrent delivery could be addressed to Headquarters and processed as at present. Under this arrangement it would appear possible that many, possibly the majority, of our reports could be received concurrently by Headquarters and USIB Agencies as appropriate.

3. I would like to suggest that a study be made to determine the feasibility of effecting concurrent electrical delivery to Headquarters and designated USIB Agencies of Clandestine Services TD's.

25X1A 4. I believe that the [REDACTED] situation has pointed up the need for examining our procedures to see how we and the rest of the Intelligence Community can be more effective. Speed, both in times of crises and at other times as well,

would seem to be of greater importance than "finished copy." Too, if we lead the way, I believe we might prevail upon State and Defense to include CIA as an electrical addressee from the Field. To the extent that all of us could at the point of origination direct our messages to those concerned, we would benefit in that the information would be more timely and would have been handled with less effort.